

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

**AGENCY:** Early Learning Coalition of Palm Beach County, Inc.

**TITLE:** COVID – 19 Crisis Emergency Funding Assistance for Early Learning/Child Care Providers American Recovery Plan (ARP) Act

Short description of the commodity or service desired: IntInterrater Reliability (Double Coding) and Curriculum - Build CLASS® Capacity – Interrater Reliability (OCA: ARPDC)

Coalitions/RCMA received additional funding to utilize existing CLASS® observation rate plans/contracts or by using internal coalition staff/contracted observers to provide a second observer (double code) for every 10% of observations. Double coding is when two reliable CLASS® observers perform an observation at the same time to determine if results of observations are consistent.

Training, Professional Learning Activities and Workforce Initiatives (OCAs: ADGTP, ADWIQ, ADWIE) DEL encourages Coalitions/RCMA continue the following activities to support building and maintaining a world class early learning workforce: Training and Professional Learning Activities (OCA: ADGTP) - Continuation of ARPA Stabilization funded Build a World Class Workforce Initiatives listed earlier in this program guidance on pages 2 – 13 (OCAs: ASRTT, ASPUD, ASCSG, ASDTG, ASQIG). Coalitions and providers should continue to utilize the appropriate bonus/grant applications referenced in each initiative and select the Early Learning Discretionary Grant Program checkbox to indicate funding from this program.

- Continuation of the following Preschool Development Grant (PDG) Initiatives:

- o 10 Components of Quality Infant and Toddler Care Signs of Quality
- o Autism Navigator

Coalitions must coordinate/contract directly with program entity(ies) to determine budget and reimbursement for services.

- Continuation of Preschool Development Grant (PDG) Apprenticeship Initiative (R335B) Workforce Initiatives (OCAs: ADWIQ, ADWIE)

- Continuation of approved CRRSA Coalition Workforce Initiatives for Early Educators in DEL Program Guidance 240.21, Appendix B (OCAs: RWIEE, RCWIQ) or approved ARPA Stabilization Workforce Initiatives for Early Educators listed earlier in this guidance on page 13 (OCAs: AWIEE and ACWIQ);

- New Workforce Initiatives for Early Educators, examples include:

- o Grants to providers to pay for Workforce Investments allowable within the ARPA Child Care Stabilization Subgrant Spending and Documentation Guide, DEL Program Guidance 240.21, Appendix C, Attachment 3.
- o Cardiopulmonary Resuscitation (CPR) certification for provider selected personnel.
- o Background screenings and DEL approved options for health & safety training as prescribed in Rule 6M-4.620.

**CONTACT**

Name: Anthony Hernandez

Address: 2300 High Ridge Rd, Suite 115, Boynton Beach, Florida 33426

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Email: anthony.hernandez@elcpalmbeach.org

Internal tracking number, if any:

DMS Single Source number, if applicable:

**Date posted: 11/28/2023   Time posted: 8:00 a.m.**

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):  
CLASS Foundations for Teachers Online Program, Pre-K/K Environment Observer Training, Pre-K Environment Score Sheets, I/T Environment Score Sheets, I/T Environment Teacher PD Course, I/T Environment Observer Training, I/T Environment Observer Training, I/T MMCI/CGC Participant Kit, I/T MMCI/CGC Participant Kit Spanish, Pre-K MMCI/CGC Participant Kit Spanish, Pre-K MMCI/CGC Participant Kit V2.2, B5 Primer Teacher Cards and Dictionary Bundle Spanish, B5 Primer Teacher Cards and Dictionary Bundle, Pre-K Observation Kit, Toddler Observation Kit, Infant Observation Kit, Pre-K Dimensions Guide Spanish, Infant Dimensions Guide Spanish, Pre-K CLASS Dimensions Guide, Toddler CLASS Dimensions Guide, Infant CLASS Dimensions Guide, Toddler Dimensions Guide Spanish, Non-standard - Double Coding Report, Double Coding Five Day Session, and Project Management.

Requestor (division, bureau, office, individual, as appropriate):  
Early Learning Coalition of Palm Beach County, Inc.

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):  
This professional services contract will provide inter-rater reliability (double-coding) assessments from a Teachstone master coder, which will increase the accuracy and reliability of CLASS assessments conducted by Coalition assessors. This contract will also provide training goods and services for both Coalition and provider staff members. The trainings for Coalition staff will support coaches and assessors in being ready and able to provide high-quality technical assistance and coaching regarding CLASS assessment. Training for provider staff will further equip them to meet the developmental and readiness needs of the children they serve.

Intended Single Source:  
Teachstone, Inc.

Price:  
257,494.52

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Teachstone is the sole source provider of the authorized training/affiliate license program that allows individuals to provide licensed Teachstone training outside of their identified organization.

Teachstone is also the sole provider of CLASS® printed and online materials including, but not limited to, those listed in Attachment A and described at [www.teachstone.com](http://www.teachstone.com). This list is attached if applicable.

The services and products listed above are not sold through distributors and may include printed and online materials as part of the service. Current prices on Teachstone CLASS® services and products are found at [www.teachstone.com](http://www.teachstone.com).

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Aruna Gilbert, CPO

Aileen Martinez, CFO

Christie Young, COO

Warren Eldridge, CEO

**Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:**

**Mail: 2300 High Ridge Rd., Suite 115, Boynton Beach, FL 33426**

**Email: [anthony.hernandez@elcpalmbeach.org](mailto:anthony.hernandez@elcpalmbeach.org)**

**Fax:**